



Township of Lyons Highway Department

Terrance Carr • Highway Commissioner
8257 Willow Springs Rd. Willow Springs, Illinois 60480
Phone: 708-839-0051
Fax: 708-839-0273
Email: highway@lyonsts.com

Construction Permit Requirements

1. Completed application for permit
2. Check payable to Lyons Township Highway Dept. in the amount of \$400.00 for new construction, demolition, and room additions, \$200.00 for remodeling, repair permits, driveways where there is no structural change, fence permits, etc.
3. Plat of survey/site engineer plan
4. \$10,000 license and permit surety bond
5. Certificate of insurance with Lyons Township Highway Dept. as additional insured
6. County or Township variances will require additional engineering review fee
7. New home construction may require additional engineering review fee

Additional Driveway Requirements

1. Maximum pavement width at easement/roadway 24 ft. single drive and 40 ft. combine for multiple
2. Concrete or brick-paver driveways must have an asphalt apron a minimum of 3 ft.
3. Culverts are to be replaced to maintain drainage
4. Replacement culverts shall be at least 12 inches in diameter
5. Parkway must be restored to original condition
6. Saw cuts to roadways must be approved
7. Any modifications to original driveway dimensions require a topographical survey

Application for Construction Permit for Work on, to, or Crossing Township
Roads or Easements

The undersigned hereby make(s) application for a permit to perform construction work on, to, or crossing Lyons Township roads, highways, or easements as follows:

1. Name of Applicant

2. Address

3. Telephone

4. Cell Phone

5. Email

6. Capacity

7. Location of Work to be Performed

8. Common Street Address of Property in Question

9. Describe in detail the work you will perform:

10. Attach a copy of your plans, specifications, layout, or blueprints for the work proposed

11. Approximate Starting & Completing Dates:

Start: _____ Finish: _____

The Applicant agrees and acknowledges that the work to be done, as described in the aforementioned application, plans, and specifications, will comply with the ordinances and regulations of the Lyon Township Road District and all other applicable local State, or Federal Rules, regulations, codes, ordinances, or statutes and also subject to the right of inspection and approval of the Lyons Township Highway Commissioner, Lyons Township Road District, and that any work not performed in accordance with the standards applicable to the Township Roads and right of way may be rejected and ordered re-done.

The applicant further agrees to return the work site to a clean and orderly condition.

The applicant swears the above statements are true and correct, under penalty of perjury, and that the same are to induce the Highway Commissioner, Lyons Township Road District, to issue a construction permit. Work covered by this permit shall not be initiated until this application has been reviewed and approved, and all permit fees have been paid in full. Applicant shall properly notify the Lyons Township Road District when work is scheduled to begin so that inspection can be scheduled. Upon completion of the permitted work and final inspection and approval by the Lyons Township Road District, said approval will be noted by the dated signature of the Highway Commissioner or his agent. Unless otherwise authorized, the permit shall be valid for a period of one hundred eighty (180) days from the date of issuance.

Signature:

Name (Printed):

Date:

Please fill out and fax or email to:

Fax: 708-839-0273

Email: highway@lyonsts.com